

NEAR MISS/ INCIDENT REPORT

DATE	TIME OF INCIDENT	REPORT FILLED IN BY
LOCATION OF INCIDENT	WHO WAS INVOLVED	WITNESSES?
	Name(s)	
	Age Club Member?	

Description of what occurred		
Name (Print)	Signature	Date

Please inform Commodore -Paul Hill 07980649238 /Erica Caswell 07599405771 /other Committee Member

TO BE COMPLETED BY CLUB SAFETY OFFICER OF NOMINATED COMMITTEE MEMBER REVIEWING INCIDENT:

ACTIONS REQUIRED:	
To be reviewed urgently?	To be reviewed at next Committee Meeting?
Need to report to H&S Exec/ RYA/Marine Accident Investigation Board/Child Safeguarding Officer?	

Outline of Outcome of Review of this incident:

Lessons Learnt:

Actions Required:

Actions completed? (Please tick)	Date
Name (Print)	Signature