**YORKSHIRE DALES SAILING CLUB**

**NEAR MISS / INCIDENT REPORT**

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| **DATE** | **TIME OF INCIDENT** | **REPORT FILLED IN BY** |
|  |  |  |
| **LOCATION OF INCIDENT** | **WHO WAS INVOLVED** | **WITNESSES?** |
|  | **Name(s)****Age Club Member?** |  |

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| --- |
| **Description of what occurred** |
| **Name (Print)** | **Signature** | **Date** |

**Please inform Commodore - LESTER MULLIGAN 01943 862534/ 07808147954 or TRAINING OFFICER ERICA CASWELL 07599 405771/ 01423 712154 or other Committee Member**

**TO BE COMPLETED BY CLUB SAFETY OFFICER OF NOMINATED COMMITTEE MEMBER REVIEWING INCIDENT:**

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| **ACTIONS REQUIRED:** **To be reviewed urgently? To be reviewed at next Committee Meeting?** |
| **Need to report to H&S Exec/ RYA/Marine Accident Investigation Board/Child Safeguarding Officer?** |

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| **Outline of Outcome of Review of this incident:** |
| **Lessons Learnt:** |
| **Actions Required:** |

|  |  |
| --- | --- |
| **Actions completed? (Please tick)** | **Date** |
| **Name (Print)** | **Signature** |